

Dear Religious School Parents,

Attached are registration materials for 2018-2019. Please print them and fill them out and return via mail or fax. Note the specific fees for the grade(s) in which you are enrolling your child(ren).

Our Family School program is available in Grades 3, 4, 5 and 6. I hope you will consider this alternative to our regular religious school. Please call me with any questions you may have about this exciting and unique program!

Our popular monthly preschool for ages 4 and 5 (who are not in Kindergarten) will once again be available **monthly on Mondays from 4 – 5:30 p.m.** Please contact us for information on scheduling. **If we do not have at least five (5) students enrolled by August 31, 2018, we may not be able to hold these classes.** If you register and this occurs, your fee will be refunded. Enrichment (listed below) is also available to our PreK families.

Please remember that your family must be current with respect to any financial obligations to Beth Haverim Shir Shalom in order for a student to be admitted to school in the fall. **With the exception of the monthly preschool, grades K, 1, and 2, and grades 8 through 12,** synagogue membership is required for school registration. Also, please note that the Attendance Policy/Covenant of Conduct form or Covenant of Conduct form (use the appropriate form for the child's grade) must be completed for your registration to be processed (applies to members and non-members.)

The schedule of grade attendance is as follows:

Kindergarten, Grades 1 and 2	Mondays	4 – 5:30 p.m.
Enrichment for above grades	Mondays	5:30 – 6:00 p.m.
Grade 3 (traditional)	Mondays	4 – 6:00 p.m.
Grades 4 and 5 (traditional)	Tuesdays	4 – 6:30 p.m.
Grade 6 (traditional)	Sundays	9 – 11:30 a.m.
Family School (Grades 3,4,5,6)	Sundays	9 – 11:30 a.m.
Kadimah (Grades 7 through 12)	Mondays	6:45 – 8:30 p.m.

Forms can be completed as Word documents and returned to us via email if using a credit card, or the pdf forms can also be printed and mailed or faxed to the synagogue. If you are not comfortable sending your credit card number via email or fax, you may call it in to the office. **If you have a credit card on file and wish to use that one, simple put “use card on file” on your form.** Paper forms will be sent if you need them; just ask!

As always, call with questions or email to schoolatbethhav@optonline.net.

We would like to have our materials ready for September. Please register before August 1, 2018.

The school calendar is available on our website www.bethhaverimshirshalom.org in the Religious School section. Please keep attendance requirements in mind when you schedule appointments and extracurricular activities for next year. **For the year 2018-2019, 10 unexcused absences will be allowed in order to fulfill attendance requirements toward Bar or Bat Mitzvah. If you feel you have extenuating circumstances, or have questions about what is unexcused and/or the consequences for excessive absences, please call. CHECK THE CALENDAR CAREFULLY AND PLAN ACCORDINGLY.**

We look forward to seeing you in the fall!

BETH HAVERIM SHIR SHALOM SCHOOL REGISTRATION FORM – 2018/2019
Traditional School Grades PreK through 6; Family School Grades 3 through 6

Schedule of fees (books and program fees included)

Monthly Preschool: \$500; \$550 for non-members ~ Grades K, 1, 2: free for members; \$750 for non-members
Traditional School Grades 3, 4, 5, or 6: \$675 ~ **Family School** Grade 3, 4, 5, or 6: \$685 (each additional child \$660)
Enrichment Class for K, 1, 2 for families registering a PreK, K, 1st, and/or 2nd grade student;
this program will run from 5:30 to 6:00 p.m.: \$100 per year/\$50 for PreK

Please fill out a separate form for each student. A Covenant of Conduct (grades K – 3) or Attendance Policy/Covenant of Conduct (grades 4 – 6) sheet must be signed and attached in order for the registration to be processed. Please return by August 1, 2018.

Student's Name _____ Grade (As of Sept. 2018) _____ **
**** Joining Family School? Use "3F, 4F, 5F, or 6F" in the space above for "grade"**

Date of Birth _____ Hebrew Name _____ M F (circle one)

Previous religious school experience? (circle one) Y N If yes, where? _____

Public School _____

Sibling: _____ Grade _____

Sibling: _____ Grade _____

Name of adult(s) with whom student resides: _____

Home Address _____

Home Phone: _____ Cell Phone _____ Use cell as primary? (circle/check one) Y N

Email address _____

Other custodial or non-custodial parent name (if applicable): _____

Home Address _____

Home Phone: _____ Cell Phone _____ Use cell as primary? (circle/check one) Y N

Email address _____

Please list at least two people to contact (not on list above) in case of emergency, weather closing, etc.:

Name	Relationship to student	Phone #	Cell #
_____	_____	_____	_____
_____	_____	_____	_____

FOOD ALLERGIES, DRUG REACTIONS, ETC. - FOR A POTENTIALLY LIFE-THREATENING ALLERGY, ATTACH A SEPARATE NOTE OF EXPLANATION & SUMMARIZE BELOW

REGISTRATION FORM – 2018/2019 PAGE 2

Student's physician: _____ Phone: _____

Name of Medical Insurance Company: _____

Policy Number: _____ Group Number: _____

In case of emergency, I authorize the faculty and staff of Beth Haverim Shir Shalom to provide appropriate medical or dental care for my son/daughter _____ by a doctor or dentist at the nearest emergency location to the site of the accident.

Parent Signature: _____

Is your child in any special need programs in his/her public school? Does your child have any special learning needs? If yes, please explain.

Is your child on any medication (such as Ritalin, allergy medication, etc.)? Are there any medical or emotional conditions of which we should be aware? Please explain.

Payment Options: **If paying in full**, school fees may be paid by credit card or check made payable to "BHSS." If you are using the **"two payment" plan**, your card will not be charged before August 15. If paying in two payments, payment must be made by credit card AND both payment boxes below must be completed. We will start forming classes midsummer, so please send in the forms as soon as possible.

<p>First payment (1/2) or Full payment (Circle One)</p> <p>Due August 15, 2018</p> <p>VISA/MC/AMEX (Circle One)</p> <p>Amount \$ _____</p> <p>_____</p> <p>Account Number</p> <p>_____</p> <p>Cardholder's Signature</p> <p>Exp. Date (Month/Year) _____</p>
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<p>Second Payment (2/2)</p> <p>Due November 15, 2018</p> <p>VISA/MC/AMEX (Circle One)</p> <p>Amount \$ _____</p> <p>_____</p> <p>Account Number</p> <p>_____</p> <p>Cardholder's Signature</p> <p>Exp. Date (Month/Year) _____</p>
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Note: School Fees will NOT be refunded once school is in session and students are attending classes.

<p>I understand that my family must be financially "current" with respect to Beth Haverim Shir Shalom, and that my child may not be allowed to attend religious school until this obligation is satisfied.</p> <p>Signed: _____</p>

USE THIS SIDE FOR GRADES 4 THROUGH 6:
TURN OVER for PreK THROUGH 3

BETH HAVERIM RELIGIOUS SCHOOL ATTENDANCE POLICY

The Education Committee, in conjunction with the Ritual Committee, has established the following policy. It is the responsibility of the Parent or Guardian to ensure that the student regularly attends the religious school sessions. Beginning in 4th grade and applying to students who are celebrating their bar/bat mitzvah in our sanctuary with our clergy: a student can be absent (unexcused) a maximum of 10 times a year. (Leaving early or arriving late may result in partial absence(s) being counted.) Extra work at home with check-ins to school to maintain progress may be necessary for 4 or more absences in a row.

Our goal is for students to become a part of the community that they will eventually lead in prayer. If you have any questions about the consequences for excessive absences and/or any other questions about the attendance policy, please call the school office.

If a child will be absent from religious school, it is the parent's obligation to contact the school.

If you have any questions or concerns regarding the information above, please feel free to discuss them with the educator or the Education Committee chair.

**I HAVE READ AND UNDERSTAND THE ABOVE ATTENDANCE POLICY OF
THE BETH HAVERIM SHIR SHALOM RELIGIOUS SCHOOL**

Parent Signature: _____ **Date:** _____

COVENANT OF CONDUCT (for Grades 4 through 6)

In an effort to realize the expectations that you as parents and we as a school have set forth for your child's religious education, we have established the following brit (covenant) of conduct, to be signed by both parent and student. Please discuss this with your child before signing.

Any student who disrupts school by engaging in physical contact with other students, unwarranted "speaking out" in class, use of foul language, misuse of the building or its furnishings, or any other behavior found unacceptable by a staff member, the director of education, or the rabbi, will be asked to leave the class. In this event, a parent will be contacted to escort that student home for the remainder of the session.

If this behavior persists during subsequent school sessions, the student and his/her parent(s) will be asked to meet with a representative of Beth Haverim Shir Shalom's Board of Trustees, the director of education, and the rabbi to discuss the child's status in our religious school.

I _____ agree to abide by the above Covenant of Conduct.
(student signature)

I (parent name) _____ have discussed the Covenant of Conduct with my child and will do my utmost to see that he/she maintains a respectful attitude and demeanor to his/her fellow students, the staff of the religious school and synagogue, and the synagogue building.

Parent signature: _____ Date: _____

USE THIS SIDE FOR GRADES PreK THROUGH 3:
TURN OVER for GRADES 4 THROUGH 6

COVENANT OF CONDUCT
(for Grades PreK through 3)

In an effort to realize the expectations that you as parents and we as a school have set forth for your child's religious education, we have established the following *brit* (covenant) of conduct, to be signed by a parent or guardian.

The expectations that we have of our students' behavior takes into account not only their age, but their level of maturity. However, our synagogue is a house of study as well as a house of worship, and as such it should be treated with respect. In addition, all of our students are entitled to a safe, educational, nurturing, religious school experience and shall not be subjected to bullying, taunting, or teasing.

“Any student who disrupts school by means of excessively speaking out in class, using inappropriate language, bullying or teasing other students verbally or physically, or who is found to be abusing the building or its furnishings, or displaying any other behavior found unacceptable by a staff member, the education director, or the rabbi, will be asked to leave the class. A parent will then be contacted to take the student home.”

If this behavior persists during subsequent school sessions, the student's parent(s) will be asked to meet with a representative of Beth Haverim Shir Shalom's Board of Trustees, the director of education, and the rabbi to discuss the child's status in our religious school.

I have discussed the Covenant of Conduct with my child and will do my utmost to see that he/she maintains a respectful attitude and demeanor to his/her fellow students, the staff of the religious school and synagogue, and the synagogue building.

Parent signature: _____ Date: _____

Student Name: _____